

Keystone State Chapter – POCI
Minutes of Board Meeting, January 29, 2023

31 Members and Board Members Present. - Tim & Karen Britton, Sandy Kemp, Don Fiorillo, Tom Wright, George Burbage, William Burbage, Ken Fernsler, Gary Schuck, Chris Schuck, Ralph Keller, Steve Martinez, J. Robert Musser, Yvonne Musser, Rick Harding, Brenda & Scott Steinhauer, Bill Gross, Judi Gross, Steve Liebert, Chuck & Sue McGurk, Ted Kapp, Aurora Kapp, Michael G Murray (along with driving companion Mr Beasley), Dick Stover, Jim & Elke Martin, Marlin & Robin Guigley, Don Haley

1. Call meeting to order by Pres. Tom Wright at 12:55PM
2. Opening remarks by Pres. Tom Wright: Tom welcomed everyone and stressed that fellowship is very important to the club. He thanked Jim and Elke for supplying lunch and setting up our meeting spot. He stressed we had a lot to cover and that we would need a summer follow up meeting to check progress and finalize a few items. If anyone has any follow ups to the meeting, email Tom Wright and Karen Britton.
3. Introduction of Officers were made
 - a. President – Tom Wright
 - b. Vice President – Sandy Kemp
 - c. Secretary – Dick Stover
 - d. Treasurer – Dick Stover
 - e. Directors: Bill McIntosh, Ken Fernsler, Jim Martin, Karen Britton, Steve Martinez
 - f. Activities Directors: Ralph Keller, George Burbage
4. Introduction of others in attendance: We welcomed new members Bob and Yvonne Musser and welcomed back Ted and Aurora Kapp
5. By-laws and Constitution Changes -
President Tom stated we are looking to update or constitution and by-laws that were wrote over 40 years ago. Jim Martin made a motion to form a small committee to meet and discuss and the report back to the executive board. The committee will consist of Jim Martin, Ralph Keller, George Burbage and Dick Stover. Motion was seconded by Ralph Keller and passed by everyone in attendance.

Members were asked to send any suggestions to Karen, who will forward onto committee.
Update will be given at the August meeting in Morgantown

6. Election of Officers for 2023 & 24
Slate will remain the same except Karen Britton will move from Director to Secretary which will open one spot for an additional director
 - A. President – Tom Wright
 - B. Vice President – Sandy Kemp
 - C. Treasurer – Dick Stover
 - D. Secretary – Karen Britton
 - E. Directors: Bill McIntosh, Ken Fernsler, Jim Martin, Steve Martinez,
 - F. Activities Directors: Ralph Keller, George BurbageNominations for Director position were Steve Liebert, Bill Gross and AJ Koszi. Karen will email a voting form to all members to vote for director and send emails to Tom for final vote tally,

Motion to accept board was made by Steve Martinez and 2nd by Sandy Kemp. Motion passed unanimously.

7. Receive the Treasurer's 2022 Report
 - a. Total receipts = **\$6,676.94**
 - b. Total expenses = **\$10,576.78**
 - c. Profit/(loss) for 2022= **\$(3,899.84)** (excluding 2023 dues & museum donations paid in advance). Major events:
 - i. 2-day tour \$(2,466.56)
 - ii. Fall meet rain out \$(457.30)
 - iii. Promotional Sales net of polo shirt purchases \$(1,545.90)
 - iv. Christmas Party \$(854.82)
 - v. GM on Display \$1,140.34 profit
 - d. Checking balance = **\$2,536.84**
 - e. Total liquid assets = **\$21,698.65**
 - i. Checking balance = **\$2,536.84**
 - ii. Savings account balance = **\$3,951.04**
 - iii. CD balance = **\$15,210.77**
 - iv. Less 2023 dues and museum donations collected in 2022 = **\$900.00**
 - f. Year-end membership = 90

Jim Martin made a motion to receive the Treasurer's report. Ted Kapp 2nd the motion
Treasurer's 2022 year-end report was approved by all members present

8. 2022 Year-end promotion items sales report from George Burbage:

Miscellaneous Item Sold:	\$398.00
Polo Shirts Sold:	<u>627.00</u>
Total Sales	\$1,040.00
Polo Shirt Purchases	<u>-2,385.90</u>
Profit (Loss) for 2022	\$1,345.90

2022 merchandise report being reconciled more info to follow.

George Burbage reported the excessive amount of "dead inventory" including items that were left over give aways from years past along with over 2,000 dash plaques from past shows. It was suggested giving the items away to promote the club since they aren't selling anyway. In future he suggested that we only carry shirts and hats since those are the only items that seem to sell.

It was suggested we ask Tim Dye if he would want any of these items,

Bill Gross made a motion to accept report. 2nd by Jim Martin

The 2022 year-end promotional sales report was approved by all members present.

9. Short Review of 2022 activities (47th year)

- a. President Tom stressed our need for help at our shows. Need people to help set up, help to park cars (see Don and Tim to volunteer), help at registration (see Sandy or Rosemary to volunteer), Judging help (see Dick to volunteer)
- b. Chapter had 4 major activities last year - GM on Display, Fall Meet at Padre Pio, Christmas Party and our 2 day bus tour. Also had a Spring tour to America on Wheels in April.
- c. Chapter needs a volunteer to contact magazines & other clubs and websites to advertise our shows. Let us know if you can help with this!
- d. Aurora Kapp volunteered to help us to contact sponsors for give aways at shows and to offset costs of trophies, Tom will get her a list of sponsor names and contact info.

10. Old Business

- a. President Tom presented Dick Stover with his 12 year newsletter editor award and encouraged all chapter members to attend the POCI National Convention.
- b. The website now has capability to take payments online,
- c. Michael Murray, our POCI director encouraged us to vote in the National board elections and reminded us about the member incentive program that POCI has in place.

11. Determine 2023 Events Calendar

- a. Spring Tour #1 Ralph to check out ideas for March/April and let us know.
 - i. Date:
 - ii. Activities:
 - iii. Contact:
 - iv. Other:

- b. Spring Tour #2 Ralph will check on possible trip to Stillwater Garage on May 13th and let us know
 - i. Date:
 - ii. Activities
 - iii. Contact:
 - iv. Other:

- c. GM on Display
 - i. Date: Sun. June 4
 - ii. Location: Macungie park
 - iii. Contact: Don and Rosemary Haley
 - iv. Park costs \$ 350.00
 - v. Need door prizes; consider giving out some of our promotional items & Aurora Kapp will also contact sponsors
 - vi. Pre-registration by May 24th
 - vii. DJ – Cayla Wright
 - viii. POCI provides insurance for our shows through J.C. Taylor; Bill McIntosh to acquire insurance for the show and let them know our schedule
 - ix. Need day of show help and help to promote show

- d. Spring Car Shows:
 - i. June 18, Vintage Air Museum, Bethel, PA, free for classic car participants
 - ii. Ralph to give us more details as time gets closer
- e. National Convention (51st) – **2023 POCI Annual Convention ~ Murfreesboro, TN ~ June 26 - July 1, 2023**
- f. Mid-year event - July
 - i. Knoebel's Grove - Ralph will check on date and let us know
- g. Das Awkscht Fescht
 - i. Date: Fri-Sun. Aug 4,5,6, Pontiac club day Sunday Aug. 6
 - ii. Location: Macungie, PA
 - iii. Can register online or print form from their website at <https://awkscht.com/registration/> This show has traditionally had a pre-registration by July 1st policy. Register early to make sure.
 - iv. Contact: No one stepped up so we will do as we did last year.
- h. Mid-year meeting - Tom to check with Morgantown Auto Mall and restaurant for location and date and let us know
 - i. Need to discuss progress on Constitution and By-Laws
 - ii. Update on 2 day tour
 - iii. Progress reports due from all committees
 - iv. Newsletter cost update
 - v. Website update on findings to have a members only area
- i. Fall Tour: September - Ralph to check on Steam town day tour
 - i. Date:
 - ii. Location:
 - iii. Contact:
 - iv. Other:
- J. Fall Meet – 47th - at Padre Pio, All GM Show
 - vi. Date: Sunday, October 1st
 - vii. Location: Barto, PA
 - viii. Contact: _____
 - ix. Flyer created by: _____
- k. Bus Tour - 2 day -.
 - i. First Choice - Falling Waters, Flight 93, Sweigert Museum, etc
Second Choice - Hershey AACA Museum, Baltimore area
 - ii. Karen to check on both choices and report back
 - iii. Tom to check on pricing for both and report back
 - iv. Possible 50/50 on bus to offset some costs
- k Junk Yard Tour
 - v. Date: Fri. Nov. 24th

- vi. Location: tbd
- vii. Contact: Steve Leibert
- I. Christmas Party
 - i. Date: Sat. Dec. 2; 12-4pm, dinner at 12:30pm
 - ii. Location: Bird-In-Hand Restaurant
 - iii. Contact: Jim Martin
 - iv. Club to pick up portion of cost;
- m. Board Meeting
 - i. Date: Sun. Jan 28th 2024 at 1pm.
 - ii. Location: Bird-in-Hand Fire Company
 - 1. Contact: Jim Martin

Ted Kapp made motion to approve the proposed calendar. Bill Gross 2nd motion.
Proposed calendar was unanimously accepted by attendees.

12. New Business.

A. Newsletter

1. Board will get together to go over ideas for how to cover the cost of newsletters that are being mailed.
 - a black and white copies to mailed copies
 - b increase dues to offset cost
 - c look for cheaper printer options
 - d eliminate the envelopes

B. Website -

1. Discussion about making areas of website exclusively for members. Dick will look into what is involved to get this done and report back if it is an option for us. A motion was made by Ted Kapp to keep site as is for now with accessibility for everyone to all areas, Motion 2nd by Steve Martinez. 28 voted in favor with 2 opposing. Motion carried.

C. Membership Committee

1. Tom explained - As a successful chapter, we need to focus on membership, communicating and tracking. A new membership committee has been formed. Sandy Kemp and Karen Britton will lead this committee.
2. The membership committee will also send and receive all emails from membership except for financial or newsletter issues, which should still go to Dick Stover.
3. Membership committee would like to mail a roster to all members. This year will do name only because of getting privacy permission.
4. Committee presented "new" membership form with wording at bottom to check with members on publishing other info for 2024. Ted Kapp made a motion to approve flyer. Steve Martinez 2nd motion. Vote was unanimous,
5. Idea of membership card was presented. Everyone agreed to emailing membership cards to members so they had it to print if they wanted.
6. Ted Kapp suggested getting a QR code to link to our website. As members meet other Pontiac/Oakland/GMC enthusiasts they could bring up the code on their phones and share. Dick Stover will check this out.

14. Pres. Tom Wright adjourned the meeting at 3:55PM.

Respectfully Submitted, Karen Britton, Secretary

Karen Britton

5/4/23 Amendment to the 1/29/23 KSC minutes-

The following promotional report replaces the original report that appeared in the agenda for the 1/29/23 board meeting. The treasurer's report has been reconciled and adjusted to reflect these changes.

8. 2022 Year-end promotion items report from George Burbage:

Miscellaneous Item Sold:	\$181.00
Polo Shirts Sold:	\$757.00

Total Sales	\$938.00
Polo Shirt Purchases	\$2,385.90

Profit (Loss) for 2022	\$1447.90