

## **INSTRUCTIONS TO CAR OWNERS – PREPARING YOUR CAR TO BE JUDGED**

1. Place the window card and the judging form under your windshield wiper. If it is a windy day and you are afraid they will blow away, place them on the driver's side dash where a judge can reach in and retrieve them.
2. If you display the judging form it is ASSUMED that you are giving permission for the judging team to open the doors of your car so they can more properly evaluate the interior's condition. If YOU want to be the one to open and close doors then make sure the judging team knows that when they begin to look over your car.
3. Open the hood; if the judging team finds the hood down and cannot find you to get it opened the maximum number of points you can receive in the "Engine" section of the "Engine and Chassis" category is 5 instead of 10.
4. Windows up or down is the owner's option; ditto for cars without side windows as to having side curtains being left off or put in place.
5. If your car is a convertible or roadster put the top up; if the judging team finds the top down and cannot find you to get it put up the maximum number of points you can receive in the "Green house" category is 5 instead of 10. Ditto for T-tops.
6. Trunks will not be judged, so they can be left closed
7. While the judges are reviewing your car you should initially introduce yourself and then remain nearby while the judges do their work. They may need some information in order to better determine correctness of some aspect of your car.
8. PLEASE do not try to find out how the judges scored your car or get information about how they evaluated your car's condition; this information is the property of the Keystone State Chapter. We do our best to be fair and to pair an experienced judge with someone less experienced. We also try to assign judges to one class up or down from the one their own car is in so that their experience may better transfer to your car.
9. If you have questions about the judging process please see the chief judge.
10. The chief judge reserves the right to move 2<sup>nd</sup> and/or 3<sup>rd</sup> place trophies from classes with no entries or 5 or less cars to larger classes in order to award multiple trophies at 2<sup>nd</sup> and/or 3<sup>rd</sup>. Ties for 1<sup>st</sup> place will be broken; there will always be only ONE 1<sup>st</sup> place trophy awarded in a class.