

Keystone State Chapter – POCI
Minutes of Board Meeting, January 10, 2021; via ZOOM

PERSONS PRESENT: Jim Martin, Don & Rosemary Haley, Don Barlup (via phone), Susan and Chuck McGurk, Rick Harding, Steve Martinez, Jay Hornung, Dick Stover, Ralph Keller, Sandy Kemp, George Burbage, Ken Fernsler, Bill McIntosh, AJ Koszi, Tim & Karen Britton,

1. Meeting called to order at 2:35pm
2. Opening remarks by Tom Wright
3. Introduction of Officers for 2021-22
 - a. President – Tom Wright
 - b. Vice President – Sandy Kemp
 - c. Secretary – Dick Stover
 - d. Treasurer – Brenda Steinhauer
 - e. Directors: Bill McIntosh, Ken Fernsler, Jim Martin, Steve Martinez
 - i. **The Board voted to add Steve to the Board**
 - f. Activities Directors: Ralph Keller, George Burbage
5. Treasurer's 2020 Report
 - a. Total receipts = \$4,103.00
 - b. Total expenses = \$ 5,121.34
 - c. Profit/(loss) for 2020 = **\$(1,018.34)** (excluding 2021 & beyond dues paid in advance)
 - i. The loss is due to expenses in anticipation of events that were then cancelled, i.e. GM
 - d. Checking balance = \$1,305.25
 - e. Total liquid assets = **\$25,365.13**
 - i. Checking balance = \$1,305.25
 - ii. Savings account balance = \$8,947.30
 - iii. CD balance = \$15,112.58
 - iv. Less 2021 and beyond dues paid in 2020 = \$ 0
 - f. Year-end membership = **103**

Board voted to receive the Treasurer's 2020 year end report

6. 2020 Year-end promotion items sales report from Bill McIntosh:

Misc Sales: (dash plaques, umbrella, pen sets)	\$ 0
T-Shirt/Sweatshirt Sales:	0
Polo Shirt Sales:	<u>0</u>
TOTAL	\$0

Total Sales Value at 12/31/20: **\$1669.00**; does not include left over Convention items

Board voted to use left over convention items as door prizes, new member give away, trophies.

Board voted to receive the 2020 year end promotional sales report

7. Short Review of 2020 activities (45th year)
 - a. All events cancelled except Junk Yard Tour and Christmas Party (42 people)

The group had a discussion regarding insurance coverage, the evolving process of placing the responsibility on attendees, signing waivers, doing all the right things to minimize risk.

8. Old Business
 - a. AJ reviewed the Paver program
 - i. Proposing a raffle

Board voted to approve holding a raffle

9. Determine 2021 Events Calendar

- a. Tour to be developed potentially to be plugged into late April or early May (possibly May 1) if the virus restrictions and conditions are conducive
- c. GM on Display
 - i. Date: Sun. **June 6**
 - ii. Location: Macungie park;
 - iii. Contact: Rosemary and Don Haley
 - iv. Park costs \$???
 - v. Need door prizes; consider giving out some of our promotional items
 - vi. Pre-registration by ???
 - vii. DJ – Lenny Grove Machine \$???? for 4 hrs??
 - viii. POI provides insurance for our shows through J.C. Taylor; Bill McIntosh to get specific COVID waiver language from Taylor to add to flyer.
- d. Knoebel’s Grove June 26; Ralph to get space
- e. National Convention (49th) – 7/11-15; Mohegan Sun Resort; Uncasville, CT
- f. Das Awkscht Fescht
 - i. Date: Fri-Sun. Aug 6, 7, & 8, **club day Aug. 8**
 - ii. Location: Macungie, PA
 - iii. Contact: Don Haley
- g. September/Fall Meet – Ebersole – 47th, 101st Anniv.
 - i. Date: Sunday, **September 26?**
 - ii. Location: Lebanon, PA
 - iii. Contact: Bill McIntosh
- a. October Tour:
 - i. Date: **Sat. or Sun. 10/23 or 24**
 - ii. Location: TBD
 - iii. Contact: Ralph and George
- b. Junk Yard Tour
 - iv. Date: Fri. **Nov. 26th**
 - v. Location: tbd
 - vi. Contact: Steve Leibert
- h. Christmas Party
 - i. Date: Sat. **Dec. 4**, 12-4pm, dinner at 12:30pm
 - ii. Location: Bird-In-Hand Restaurant
 - iii. Contact: Jim Martin
- i. Board Meeting
 - i. Date: Sun. **Jan. 9, 2022** Noon
 - ii. Location: Bird-in-Hand Fire Company
 - iii. Contact: Jim Martin

Board **voted to approve** the events and proposed calendar

10. New Business.

- a. Discussion on ways to get new members; Tom developed mini-membership applications and business like cards for the officers.
- b. Sent card expressing condolences regarding passing of Steve Ames.
- c. Jim Martin to take on trying to summarize the newsletter for putting a regular article on KSC for Smoke Signals
- d. Send any new member info to George so he can do a new member profile.

11. The Secretary reads back the minutes; the Board **voted to approve** the minutes.

12. Meeting adjourned at 4:25pm